

# Vexus Phone Quick Guide

## ACTIVATION CODES:

## ENABLE

## DISABLE

Anonymous Call Rejection

\* 7 7

\* 8 7

Auto Redial

\* 6 6

\* 8 6

Call Return

\* 6 9

\* 8 9

Call Forwarding

\* 7 2

\* 7 3

NOTE: If the above functions for Call Forwarding do not work, please dial 72# to Enable and 73# to Disable.

Call Trace

\* 5 7

Priority Ring

\* 6 1

\* 8 1

Selective Call Acceptance

\* 6 4

Selective Call Rejection

\* 6 0

Selective Call Forwarding

\* 6 3

Configure Speed Dial 8

\* 7 4

Configure Speed Dial 30

\* 7 5

Speed Dial

code #

VoiceMail

\* 3 1 8

(Dial your access # first. Please reference the back of this card for more information.)

## THE FOLLOWING FUNCTIONS CAN ONLY BE ENABLED BY CALLING VEXUS CUSTOMER CARE:

Call Forwarding Busy

Call Forwarding Delayed

PIN Change

800-658-2150  
[www.vexusfiber.com](http://www.vexusfiber.com)

 VEXUS

# Vexus Voicemail Setup Guide

## SETTING UP YOUR VOICEMAIL FOR THE FIRST TIME

1. Using the phone line associated with your account, dial the **Access Number** listed below based on the city in which your phone line is set up.
2. When asked to enter your temporary password, please enter the last 4-digits of the phone line associated with your account.
3. Follow the voice prompts to set up a new password, record your name and greeting, and finish setting up your voicemail.

## LISTENING TO YOUR VOICEMAILS

1. Dial the **Access Number** listed below based on the city in which your phone line is set up.
  - *If you are calling from the phone line associated with your account, simply follow the voice prompts and enter your password.*
  - *If you are calling from a phone line that is not associated with your account, listen to the voice prompt and then press #. You will then be prompted to enter the phone line associated with your account and your password.*

## MAIN MENU QUICK CODES

Save a Message

Listen to Unheard Messages **1 1**

Listen to all Messages **1**

Replay a Message **4**

Hear Message Date & Time **5**

Erase a Message **7**

**9**

Record a Standard Greeting: **2 2 1**

• With Telephone Number **2 2 2**

• With Name **2 2 3**

Record a Personal Greeting **2 1**

Change Your Password

## TEXAS ACCESS NUMBERS

Abernathy	806-490-0047	Iowa Park	940-213-7747	Pampa	806-261-4747
Abilene	325-788-4747	Lamesa	806-870-4747	Plainview	806-213-4747
Amarillo	806-398-4747	Levelland	806-568-4747	Ropesville	806-564-0047
Big Spring	432-228-0047	Littlefield	806-485-4747	Slaton	806-728-4747
Borger	806-521-0047	Lubbock	806-993-4747	Smyer	806-520-4747
Burkburnett	940-434-4747	Meadow	806-530-4747	Sweetwater	325-256-0047
Brownfield	806-636-4747	Midland	432-205-4747	Terminal	432-206-4747
Canyon	806-431-0047	New Deal	806-403-0047	Whitharral	806-569-0047
Hale Center	806-590-8747	Odessa	432-204-4747	Wichita Falls	940-234-4747
Hurlwood	806-588-0047	O'Donnell	806-458-0047	Wilson	806-800-2747

## LOUISIANA ACCESS NUMBERS

Hammond 985-393-4747 New Orleans 504-274-3299

## MISSISSIPPI ACCESS NUMBER

Jackson 601-939-5005